How to use Ausmed

A guide for teams

Ausmed

Welcome to Ausmed!

We're so happy to have you learning with us. You now have access to:

- 700+ learning resources
- Your own online portfolio where you can view, complete and document all education (including CPD)

At Ausmed, we believe education improves patient care. Since 1987, our mission has been to make it easy and enjoyable to learn.

We look forward to supporting you with your ongoing clinical education.

Thank you,

The Ausmed Team

Customer Experience

CUSTOMER EXPERIENCE

We are here to help. If you need support, please call or email us:

Email: **support@ausmed.com.au**

Phone: **+61 1300AUSMED (1300 287 633)**
   (Monday to Friday, 9:00 am - 5:00 pm AEST)

We want you to feel confident and comfortable using your Ausmed Portfolio.

FAQS
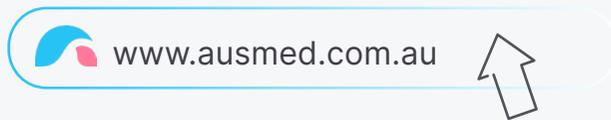
Access our FAQ support anytime here:

https://www.ausmed.com.au/help

Logging In to Your Ausmed Portfolio

WEBSITE

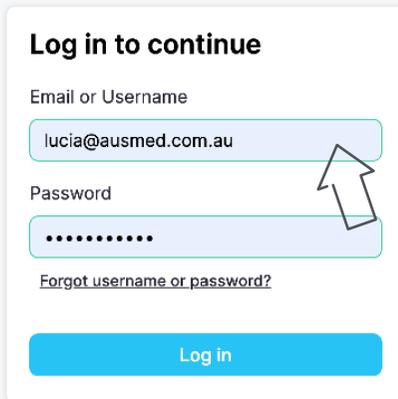Check your email for an invitation from Ausmed to log in.

www.ausmed.com.au

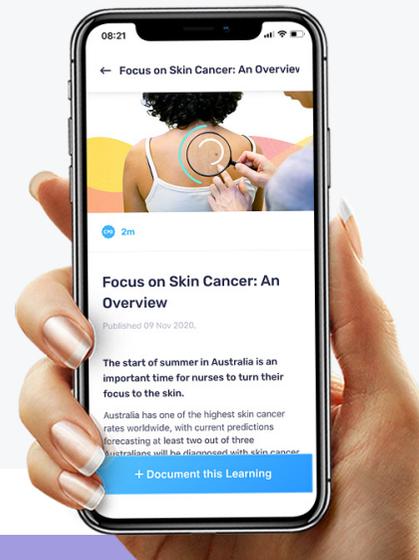## FORGOTTEN YOUR LOGIN DETAILS?

Forgot username or password?

LOG IN

You can sign up with your existing Ausmed account, or create a new account.

Log in to continue

Email or Username

lucia@ausmed.com.au

Password

●●●●●●●●●●●

Forgot username or password?

Log in

THE AUSMED APP

Don't forget to download the Ausmed App from the App Store.

08:21

← Focus on Skin Cancer: An Overview

Focus on Skin Cancer: An Overview

Published 09 Nov 2020.

The start of summer in Australia is an important time for nurses to turn their focus to the skin.

Australia has one of the highest skin cancer rates worldwide, with current predictions forecasting at least two out of three Australians will be diagnosed with skin cancer
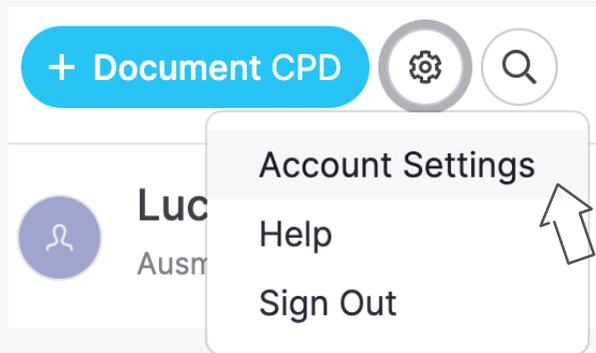
+ Document this Learning

Account Settings

WEBSITE

In Account Settings, located in the top right corner of your portfolio, you can:

- reset your password

- change your email

- edit your professional details

UPDATE YOUR ACCOUNT SETTINGS

Update your settings to best suit your needs here

My Team and Mandatory Training

My Team

MY TEAM

Find all learning and mandatory training that is assigned to you by your Organisation or Team Manager in the My Team page.

Assigned learning

View everything that your Organisation Manager has assigned to you.

Training Plans

View your required training plan or plans. You may be enrolled in several training plans by your Organisation.

Learning Status

Due:
Appears when a learning activity has been assigned to you, and includes the due date.

Ready to Document:
Appears when you have successfully completed a learning activity. From here, you can Record Completion of the learning.

MY TEAM

To notify your manager that you have completed the activity, you must Record Completion.

Completed:
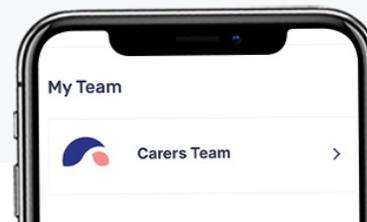Appears when you have completed the full CPD documentation process.

Overdue:
Appears if you do not complete the assigned learning by the due date.

If you do not complete the assigned learning within the due or overdue period set by your Organisation Manager, you will lose access to it.

On the Ausmed app, your My Team page will be here:
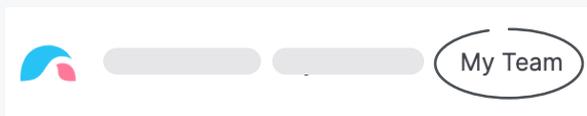
My Team

Carers Team >

Dashboard

Dashboard

DASHBOARD

When you log in, you will see your dashboard. It shows any personal CPD that you have planned, assigned, and documented.

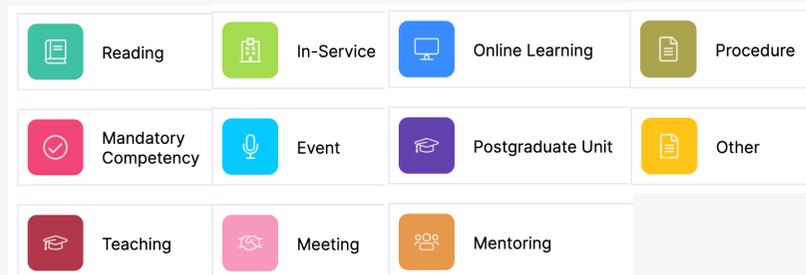## DOCUMENT LEARNING ACTIVITIES: INCLUDING CPD

Use the + Document CPD button to document:

- Learning that has not been assigned to you as part of your Organisational training (go to the My Team page for this!)

- External learning that is not provided by Ausmed

My Team

DOCUMENT LEARNING ACTIVITIES: INCLUDING CPD

- Complete learning when you want

- Organise all of your professional development into a one online portfolio.

  - You can document both Ausmed and non-Ausmed education. Eg: in-service training or conferences

Reading	In-Service	Online Learning	Procedure
Mandatory Competency	Event	Postgraduate Unit	Other
Teaching	Meeting	Mentoring	

Document any learning activitiy that counts towards your CPD!

Dashboard

Dashboard

INSTANT REFLECTION (CPD)

Reflect on your completed education. Ausmed will provide questions and prompts to guide you through this.

Please add to your reflection

The best reflections are unique - you **must edit** this reflection to continue

This online learning provided me with new knowledge and reinforced existing knowledge. It was directly relevant to my scope as an other profession in the areas of infection prevention and infectious diseases. I undertook this activity because I consider this area high risk and...

What I learnt will allow me to make better use of my resources and

If you are audited, your reflection will be a key part of your assessment.

← Back

Continue →

Write a reflection on what you've learned

Write a general review of this resource...

This resource...

◔ Make my review public for other learners on Ausmed to read

Was this activity free from commercial bias? *

Yes

Was supporting evidence included or referenced?*

Yes

The educator was engaging: ⭐⭐⭐⭐⭐ Strongly Agree

I would recommend this education to other health professionals: ⭐⭐⭐⭐⭐ Strongly Agree

Continue →

Success!

The activity below has been added to your portfolio.

📖 04 Jun 2020	Communication Skills: A Guide to Practice for Healthcare Professionals	CPD 32m
	Registered Nurse	

View Activity →

My Portfolio

My Portfolio

OVERVIEW

Your portfolio helps you:

- Keep yearly records of your CPD.

- Be ready for an audit or performance review.

- Improve your clinical knowledge with a learning plan.

DOCUMENTED CPD

- View all of your Documented learning (including CPD) for your portfolio year

- View your Documented learning

LEARNING PLAN

- Set learning goals

- View learning goals that have been assigned to you

- View your planned learning

- View learning that hasn't been Documented yet

LEARNING PLAN

- Set learning goals

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REPORT CHECKLIST

- The report checklist is designed to help you:

- Prepare for an audit

- Ace a performance review

- Apply for new opportunities

Fill out as much of your Reporting Checklist as possible to complete your profile

Online CPD and Events

Online CPD ⌄   Events ⌄

NEVER STOP LEARNING

Keep learning at Ausmed with access to hundreds of up-to-date clinical resources:

- **400+ written resources**

- **300+ video lectures**

- **60+ online courses with certificates**

- **50+ online video explainers**

- **Many, many more**

Ausmed is one of Australia's leading online clinical resources for health professionals and healthcare workers.

Browse the library, and find and complete any module of your choice.

Thank you!

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The Ausmed Team